

# DocMagic E-sign (Initial Disclosure)

Version 3.0 CS - Dated 7/13/2017

Borrower receives email for an 'Initial Disclosure Invitation' from docs@docmagic.com

### Click on link:

- Enter the last 4 of your SSN
- Enter the viewing code
- Click "Continue to Next Step"





Cami Sample,

#### Thank you for your mortgage loan inquiry with 5th Street Capital!

Before we may provide disclosures and notices in an electronic format to you, we must first obtain your consent.

If you do not wish to consent to access your disclosures and notices electronically, no action is necessary. They will

Click here to consent and access your electronic disclosures and notices for loan number 4461288161.

If you have any questions on this process, please contact your mortgage loan officer Cami Originator .

This message and any attachments contain information which may be confidential and privileged. Unless you are the addressee (or auth disclose to anyone any information contained in this message or in any attachments. If you have received this message in error, please ad Please consider the environment before printing this email.







### Welcome Cami Sample!

To begin the review and signing of your documents, please complete the following information.

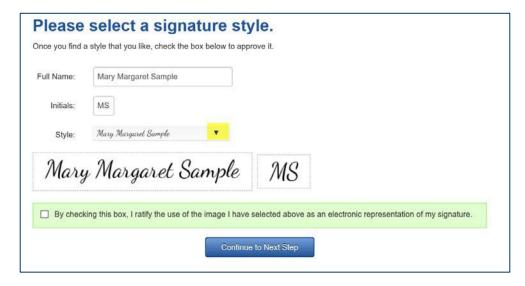
Last [4] digits of your SSN	
Enter Viewing Code 3452	3452

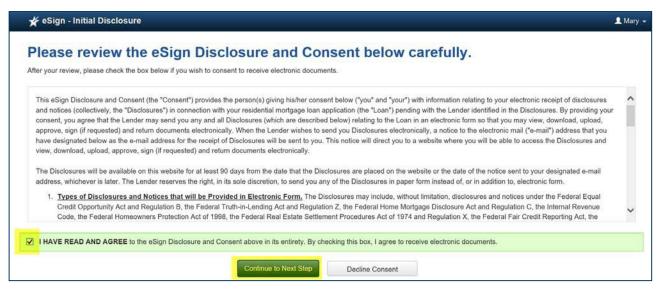


- Check the box and agree to the terms
- Click 'Continue to Next Step'

Select a signature from the dropdown list:

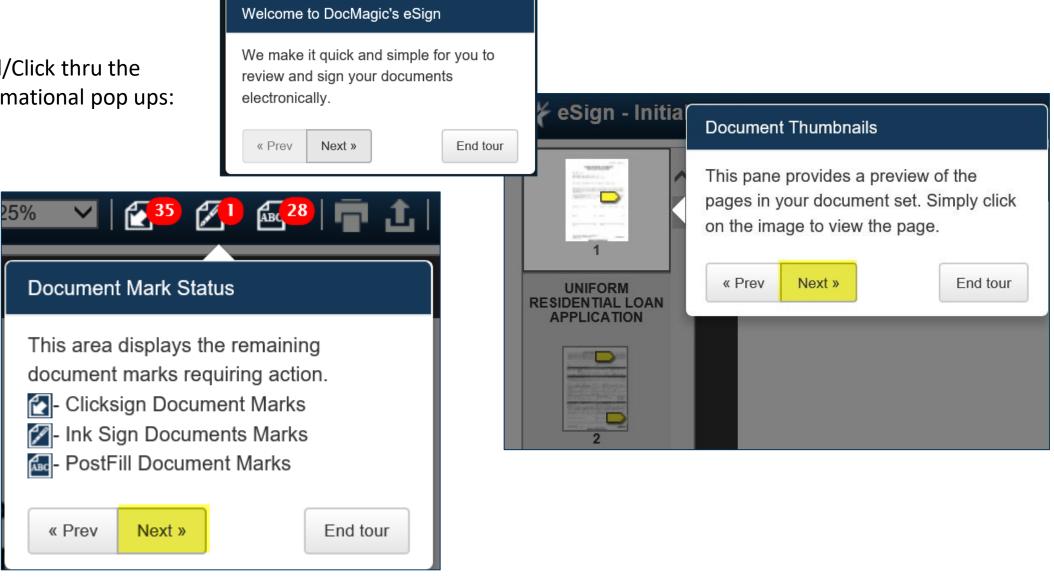
- Check the box
- Click 'Continue to Next Step'



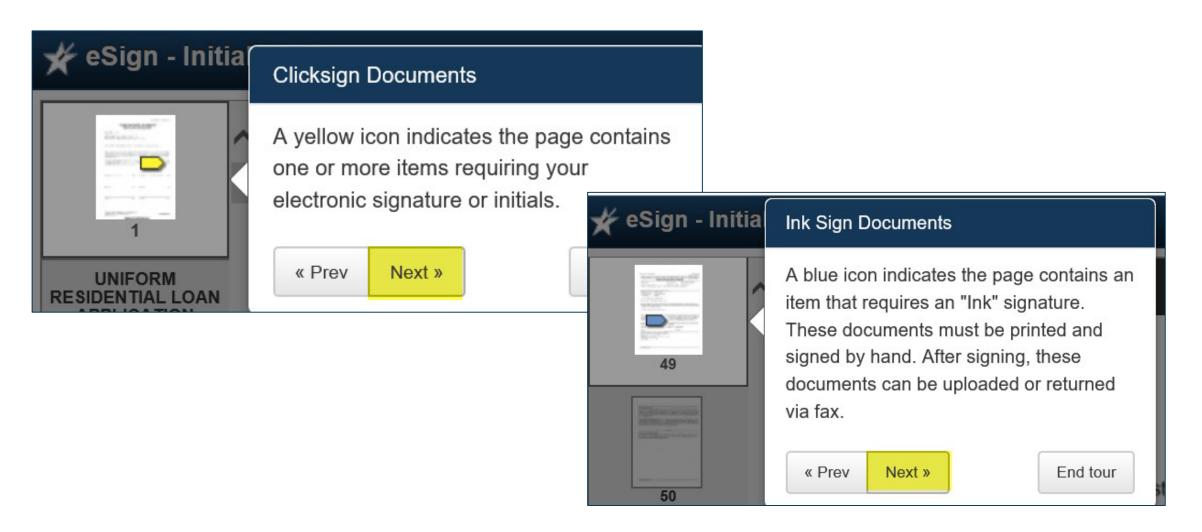




Read/Click thru the informational pop ups:

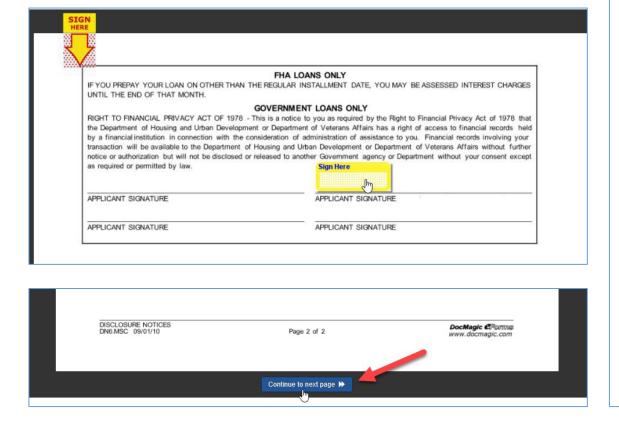


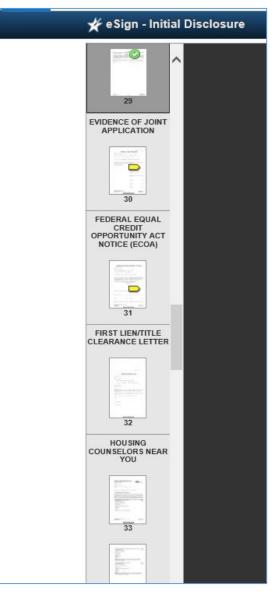
## Please note the difference between "Yellow" and "Blue" Icon requirements:

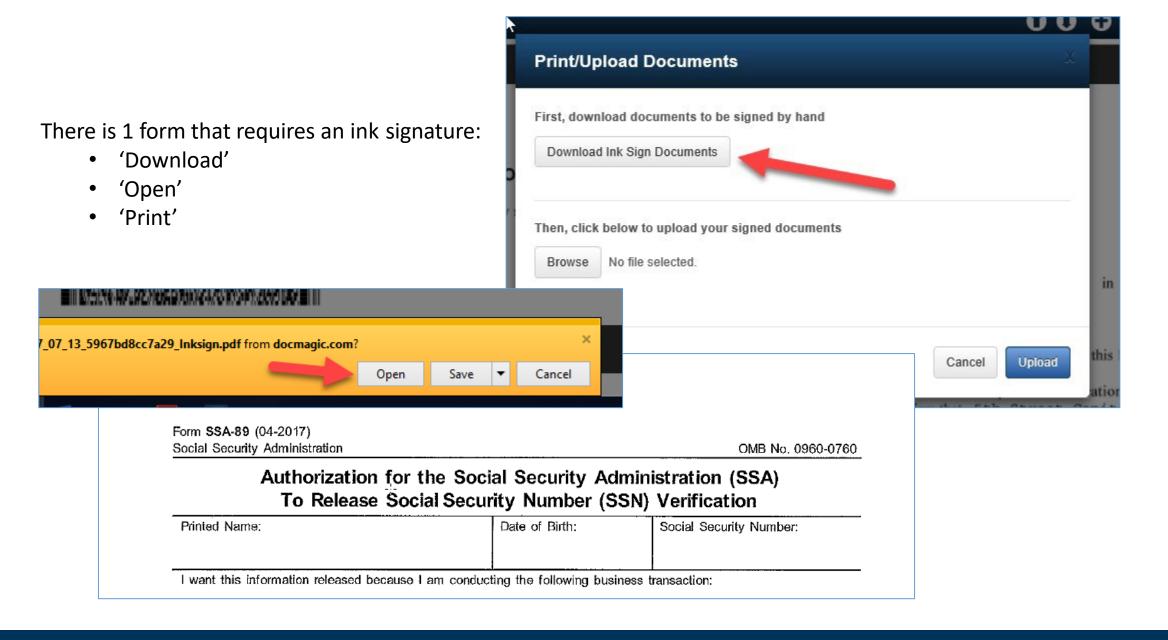


To E-sign the documents, simply click on the highlighted area to insert your signature

Click 'continue to next page' or chose the next page from the bookmarked column on the left

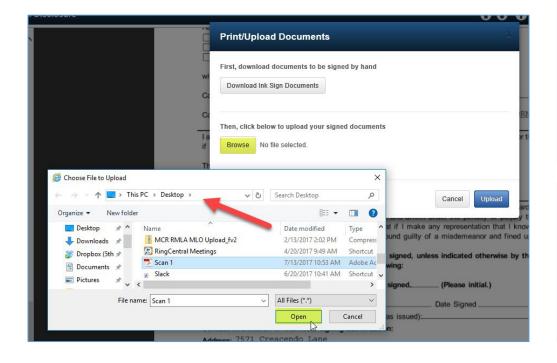


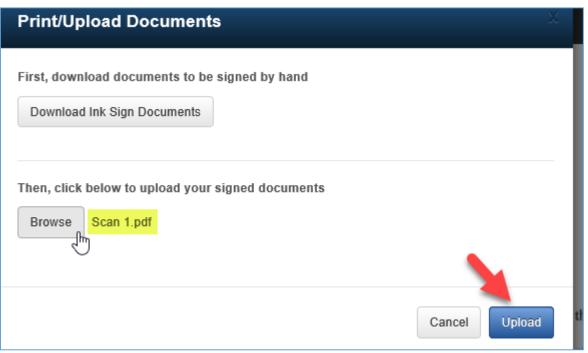




After singing, you will need to <u>scan</u> the document and <u>save</u> it to your computer.

- 'Browse' and find where the doc is saved
- 'Open' the saved doc
- 'Upload' the executed doc
  OR you can fax to the provided #





# RETURN INSTRUCTIONS

### **Document Upload:**

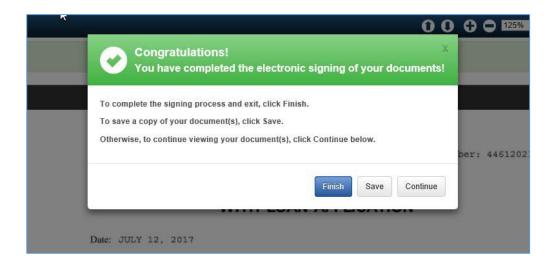
- Scan signed documents to PDF file
- Use Upload link within eSign session and follow on-screen prompts

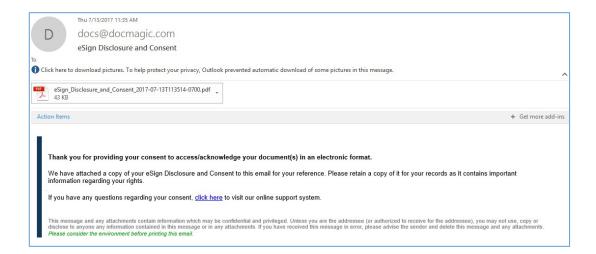
#### Facsimile:

FAX to 1-866-620-1583

### Verify confirmation of completion







**End of Document**